

TIGARD LIBRARY BOARD
MINUTES
January 12, 2006

Call to Order: 7:02 p.m.

Roll Call: Brian Kelly, Ruthanne Lidman (alternate), Cecilia Nguyen, Jan Thenell and Suzan Turley. Staff: Margaret Barnes and Connie Martin.

Minutes: It was moved by Kelly and seconded by Nguyen to accept the minutes of December 8, 2005 as presented. Motion passed unanimously.

Agenda Additions and Deletions: Discussion of additional policy, calendars, February meeting date, joint City Council/Library Board meeting and draft City Council goals.

Call to the Public: None.

Monthly Report for December 2005: Barnes distributed City Council goals for 2006. The top three goals City Council will focus on are revising the comprehensive plan, revitalization of the downtown area and improving the 99W corridor. Additional Council goals consist of acquiring/preserving greenspaces, securing long-term water sources, stabilizing the City's financial situation. Council will adopt their 2006 goals at their January 24 meeting. City Council unveiled the new City logo at their January 10 meeting. Barnes reviewed statistics for December and compared circulation figures. A six-month circulation recap from WCCLS was presented. The Board was presented with a color copy of the library's annual report. Paula Walker, the Library's Information Coordinator created the annual report with City staff. Copies have been provided to City Council, Library Board, public and is available on the web. Barnes announced that it is probable the library will be able to offer wireless access in three months.

Policy Review: There were no questions with the Fee-Based Services policy and the Proctoring Examination policy. Thenell moved to approve these policies and send to City Council for approval, seconded by Kelly. Motion passed unanimously.

The Board reviewed the portion of the Library Card Policy which identifies acceptable ID for youths under 18. Barnes noted that by adding this additional information it would be easier and less restrictive for youth. It was moved by Thenell and seconded by Nguyen to send to City attorney for review. Motion passed unanimously.

The Board reviewed the Study Room Use Policy. Barnes stated information was added to provide additional time in study rooms if no other patrons were waiting to use the rooms. This decision to increase time allotment will also allow greater flexibility for the Reference Desk staff when extending times for patrons who use the study rooms. Thenell moved to accept the policy and forward to the City attorney for review, seconded by Kelly. Motion passed unanimously.

Annual Patron Survey: Barnes distributed a copy of the survey for the Library Board's review. The survey will also be available in Spanish, in the Cityscape and on the web.

Board Communications: Lidman mentioned the Oregonian published articles about the Dogs and Tales program and art at the library.

Other Business: The Board discussed rescheduling the February 9 meeting to February 16. Staff will confirm with members not present.

The joint meeting with City Council is scheduled for April 18. Board briefly discussed topics to present to Council. Discussion will continue at the February meeting.

Adjournment: The meeting adjourned at 7:48 p.m.

The next meeting is scheduled for February 16, 2006 at 7:00 p.m. in the Conference Room at the New Tigard Library, 13500 SW Hall Blvd.